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CODE OF CONDUCT



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CODE OF CONDUCT

1 INTRODUCTION

1.1 The SAFA Transnet Football School of Excellence aims to offer QUALITY EDUCATION in pursuing excellent performance and create a centre of excellence through a holistic development in football and education approach.

1.2 The **QUALITY** of education a learner receives does not only depend on the teaching staff, To get the best out of the school, a learner needs to practice:

1.2.1 regular attendance of classes and soccer practices;

1.2.2 punctuality;

1.2.3 co-operation;

1.2.4 participation, not only during the normal school hours but also in the football field;

1.2.5 diligence;

1.2.6 honesty;

1.2.7 accountability;

1.2.8 self-discipline;

1.2.9 respect;

1.2.10 tidiness / cleanliness; and

1.2.11 tolerance;

1.3 An excellent learning environment can only be created if all members of the institution subscribe to the value of "Excellence is key".

1.4 The following attitudes are required:

1.4.1 courtesy and respect;

1.4.2 tolerance, sensitivity and consideration for others;

1.4.3 compassion;

1.4.4 non-violence;

1.4.5 truth;



- 1.4.6 good will;
- 1.4.7 commitment in class and on the soccer field; and
- 1.4.8 moral courage.

2 REPRESENTATIVE COUNCIL OF LEARNERS (“RCL”)

2.1 ROLES:

The role of the RCL is to observe and adhere to school rules at all times, including but not limited to the following:

- 2.1.1 make sure that other learners adhere to school rules;
- 2.1.2 be properly dressed at all times;
- 2.1.3 be punctual for duties;
- 2.1.4 maintain an excellent attendance record;
- 2.1.5 maintain a perfect behavioural record;
- 2.1.6 be positive and enthusiastic;
- 2.1.7 be able to encourage and motivate fellow students;
- 2.1.8 be corporative, helpful, well-mannered, trustworthy and responsible;
- 2.1.9 be respectful towards teachers, peers and the whole school environment;
- 2.1.10 display leadership qualities: confidence, initiative, problem solving skills;
- 2.1.11 Be willing to take on extra responsibilities;
- 2.1.12 Be able to work independently and complete tasks without supervision;
- 2.1.13 maintain a good academic record;
- 2.1.14 be a good ambassador for the school;
- 2.1.15 report disciplinary problems;
- 2.1.16 to always work in the best interest of the school;
- 2.1.17 to help organise events; and
- 2.1.18 to attend all school events.

3 DUTIES:

- 3.1.1 Maintain discipline;
- 3.1.2 Assisting all academic staff and sport coaches;
- 3.1.3 Support co-learners, younger and new learners; and
- 3.1.4 Organising events.



4 LIAISON

- 4.1.1** Liaison between students and teachers because students are more at ease speaking to fellow students.
- 4.1.2** Helping both students and teachers to get their sides heard and understood.
- 4.1.3** Speaking on behalf of the students.

5 INFORMATION OFFICER

- 5.1.1** RCL must disseminate information to other students, formally and informally.
- 5.1.2** Announce changes in rules and normal operation of school programme.
- 5.1.3** Pass information to new learners regarding regulations and procedures.
- 5.1.4** Daily inspirational readings shared with all learners.

6 HOUSE CAPTAINS

The RCL must play a leadership in leading all four (4) different houses of the school.

7 ENTRANCE HALL MONITORING

- 7.1.1** The RCL has to ensure that good order is maintained in hall ways and entrances.
- 7.1.2** Make sure no one leaves the classroom without valid reason and is loitering in the hallways.
- 7.1.3** Make sure no one enters any classroom without valid reason.
- 7.1.4** Help with guiding and giving direction to new learners at the school.

8 BREAKTIME DUTY

- 8.1.1** To make sure that when the bell rings the learners moves speedily to their respective classes.
- 8.1.2** Ensure that learners are not loitering in the hallways after break time.



9 ASSEMBLY DUTY

- 9.1.1 To ensure everyone is at the assembly and lined up accordingly.
- 9.1.2 To ensure that all learners are at their best behaviour during assembly.
- 9.1.3 Make sure everyone is neatly dressed up for the assembly.

10 DINING HALL DUTY

- 10.1.1 Ensure that all learners are seated during eating session.
- 10.1.2 Coordinate the grace and proceeding in collecting the food according to table numbers.
- 10.1.3 Make sure no one leaves the dining hall with food.

11 FLOOR DUTY IN RESIDENCE

- 11.1.1 Ensure that rooms are clean and tidy.
- 11.1.2 Ensure the duty rosters for the floor cleaners are adhered to.
- 11.1.3 Ensure that all the learners are in the correct uniform and well groomed.
- 11.1.4 Make sure cleaning of the outdoor during the weekend is adhered to as well as the picking up of the papers around the grounds.
- 11.1.5 Make sure that the non compliant learners are reported daily to the House Father.

12 PORTFOLIOS

- 12.1.1 Academic.
- 12.1.2 Community engagement.
- 12.1.3 Cultural.
- 12.1.4 School House.
- 12.1.5 Discipline.
- 12.1.6 Outdoor sport and soccer events.



13 HOSTEL AND SCHOOL TIMES (DAILY ROUTINE FOR LEARNERS)

TIME	DAY	ACTIVITY
05H00 - 06H25	Monday - Friday	Wake up Morning bathroom and dress Tidy up rooms Prepare for personal and room inspection
		Room and Individual inspection <ol style="list-style-type: none"> 1. Boys stand outside 2. Rooms to be inspected for neatness 3. Boys gather books and proceed to dining hall 4. Hostel gate will be closed
06H45 - 07H20	Monday - Friday	Breakfast <ol style="list-style-type: none"> 1. No hats and cell phones in dining hall 2. No shouting and general disruption 3. Boys take up position in groups as indicated by table plan, arranged by Head boy and House Father 4. Grace to be said 5. Table 1 collects breakfast first, other tables follow in numerical order 6. Everybody seated until 07H20 7. All boys remove crockery from the tables and everybody leaves the dining hall at the same time



09H15 07H30	Monday and Friday	Assembly Assembly
		<ol style="list-style-type: none"> 1. On assembly days, boys gather outside or in the dining hall depending on the Principal's decision 2. Learners sit / stand in rows. Starting with Grade 8 in the front row 3. Each RCL member stands with a class in order to maintain discipline 4. After assembly, boys move to their classes immediately in a orderly and quiet manner
11H50 - 12H20	Monday and Friday	Lunch
	Tuesday, Wednesday, Thursday	Lunch <ol style="list-style-type: none"> 5. Boys take up positions according to table plan seating 6. Grace to be said 7. Table 1 to collect food first, other tables follow numerical 8. All boys remove crockery from the tables and depart from dining hall 9. After lunch boys respond to bell immediately and move to different classes
14H20	Monday and Friday	End of academic classes
15H10	Tuesday, Wednesday,	End of academic classes
15h30 - 21H30	Monday - Friday	Intervention classes
14H44 - 17H45	Monday - Friday	Soccer Practice
17H45 - 18H25	Monday - Friday	Shower and Relaxation
		<ul style="list-style-type: none"> • Every boy remove crockery from the table • Everybody departs from the dining hall



18H50 – 21H30	Monday – Friday	Evening study
19H00		<ul style="list-style-type: none"> Boys move to their rooms allocated for study purposes All boys are seated in their respective study rooms and commence with their studies
21H40 – 21H50	Monday – Friday	Preparing for bed
22H00 – 22h15	Monday – Friday	Quiet time
22H15	Monday – Friday	Lights out for Grdes 8 -10
23H00	Monday – Friday	Lights out for Grdes 11 – 12
06h00	Saturday – Sunday	Wake up and shower
06H30 – 07H20	Saturday – Sunday	Room and hostel cleaning
07H30 – 07H55	Saturday – Sunday	Breakfast
081-100 – 09H00	Saturday – Sunday	Compulsory studies (if there are no games)
10H00 – 12H30	Saturday – Sunday	Laundry
	Sunday	Church (compulsory)
12H30-13H00	Saturday – Sunday	Lunch
13H00 -• 17H30	Saturday – Sunday	Free time Recreational Activities
17H30 – 18H00	Saturday – Sunday	Supper
19h00 – 21H00	Saturday – Sunday	Study time in classes
21H00 – 22H00	Saturday – Sunday	Preparation for the week
22H15	Saturday – Sunday	Lights out – Grades 8 –10
22H45	Saturday – Sunday	Lights out – Grades 11 -12



14 LEARNER CONDUCT ON AND OFF SCHOOL PREMISES

15 GENERAL CONDUCT

- 15.1.1** The school uniform must be worn with pride whenever the occasion demands, e.g. when attending official school functions or while on organised school journeys / excursions / visits.
- 15.1.2** Absence from the school during school holidays or at the beginning of a term for any reason whatsoever must be followed by a letter from parent/guardian stating the reasons for late arrival.
- 15.1.3** Absentee on days of assessment / examination will only be given an "a" when a medical certificate is submitted. If not, a learner will obtain a "0".
- 15.1.4** Smoking and possession / use of illegal substance are completely forbidden.
- 15.1.5** Parents are urged to phone the school Secretary to convey only crucial messages to learners.
- 15.1.6** Learners are not allowed visitors during school hours.
- 15.1.7** Over weekends, no visitors are allowed in dormitories / rooms.
- 15.1.8** No electronic devices e.g. TV games or TVs are allowed in the school / dormitories.
- 15.1.9** Unruly behaviour, screaming, shouting and singing in the foyer, in class or residence will not be tolerated.

16 MOVEMENT BETWEEN PERIODS

- 16.1.1** Learners are not allowed to hang over railing or throw objects through or out of the windows.



- 16.1.2** At the beginning of a break, learners must leave their bags in the class.
- 16.1.3** All classrooms to be locked during break.
- 16.1.4** No loitering outside the classrooms, corridors and hostels during school hours or training.

17 REPORT OF ILLNESSES OR INJURIES

- 17.1.1** Report to the House Father, Coaches or Educators.
- 17.1.2** Learners reported sick will be taken to the sick bay and parents will be notified.

18 CARE OF BUILDINGS, GROUNDS AND SCHOOL ASSETS

- 18.1.1** We are proud of what we have at the school.
- 18.1.2** Each of us must be a care taker.
- 18.1.3** We must build rather than destroy.
- 18.1.4** Learners are expected to respect the school premises and assets.

19 BOOKS, SCHOOL MATERIAL AND UNIFORM

- 19.1.1** All text books are supplied to the learners.
- 19.1.2** They should be covered and preserved.
- 19.1.3** Learners must supply own writing materials.

20 SCHOOL UNIFORM REGULATIONS

21 Dress Code

- 21.1.1** Learners of Transnet Soccer School of Excellence are expected to be dressed neatly and correctly at all times.
- 21.1.2** Full School uniform, including either blazer or the sleeveless jersey, is to be worn at assemblies, formal occasions and at all times when off the school campus.



- 21.1.3** Long sleeve jerseys may be worn on their own.

- 21.1.4** The neat complete sports uniform (as prescribed by coaches) must be worn at trainings and sport matches at all times.

- 21.1.5** ALL items of clothing must be clearly and indelibly MARKED WITH THE OWNERS NAME.

- 21.1.6** If a learner is unable to comply with any of the uniform regulations for whatever reason, such inability must be communicated through to the class teacher immediately.

- 21.1.7** Learners should be clean-shaven at all times. This is not negotiable.

- 21.1.8** Hairstyles should be appropriate for a school uniform. Hair should be clean, neatly brushed or combed at all times. No colouring or gelling of hair will be allowed.

- 21.1.9** The only jewellery items allowed are the following:
 - 21.1.9.1** A wrist-watch and a medical alert bracelet, if necessary. No charity bands or other bracelets. A traditional bracelet may be worn if parents have received the Principal's permission.
 - 21.1.9.2** No jewellery around the neck.
 - 21.1.9.3** No ring on the fingers
 - 21.1.9.4** Only small plain gold or silver studs without any stones.

- 21.1.10** Key chains visible on any part of the school uniform are not allowed.
- 21.1.11** No visible tattoos are allowed.
- 21.1.12** Only official school badges may be worn.
- 21.1.13** All items of uniform that are torn or frayed must be mended or replaced.



- 21.1.14** All items of clothing must be clean and clearly labelled with the owner's name.
- 21.1.15** Blazers must be sent to the dry cleaners during school holidays.
- 21.1.16** Teachers and RCL members have the right to confiscate incorrect items of clothing and jewellery. The onus is on the learner to collect these items at the end of the term. Confiscated items will not be returned during the term.

- 21.1.17** Learners in the incorrect uniform or with inappropriate hairstyles will be dealt with immediately. This applies to exam time as well.

22 LIST OF PRESCRIBED UNIFORM

22.1.1 SUMMER:

- 22.1.1.1** Grey pants
- 22.1.1.2** Grey socks
- 22.1.1.3** White shirt — flat collar with the school's badge
- 22.1.1.4** Pullover with school's badge
- 22.1.1.5** Blazer on days of assembly
- 22.1.1.6** Black school shoes

22.1.2 WINTER:

- 22.1.2.1** Grey pants
- 22.1.2.2** Grey socks
- 22.1.2.3** White shirt with tie with school's badge
- 22.1.2.4** Long sleeve jersey with school's badge
- 22.1.2.5** Blazer
- 22.1.2.6** Black school shoes



23 SCHOOL RULES

23.1 PUNCTUALITY

Learners must be punctual to all school activities and studies.

23.2 HONESTY

Learners must be honest at all times.

23.3 ACADEMIC WORK AND HOMEWORK

All homework and assignments are to be completed to the best of the learners' ability and must be handed in on time. No learner will disturb the smooth running of the teaching and learning process.

23.4 BULLYING AND FIGHTING

Any form of bullying, fighting or violence will not be tolerated. Learners must show care and respect for each other.

23.5 OBEDIENCE

All learners are expected to carry out, promptly and willingly, all legitimate instructions given to them by members of the teaching staff, office, ground staff and RCL members, first time they are given.

23.6 UNIFORM AND APPEARANCE

All learners must adhere to all school and sport uniform regulations.



23.7 THEFT

Theft or stealing / taking anything from anyone without permission constitutes a very serious offence.

23.8 DAMAGE OF PROPERTY

No learner must intentionally damage or deface school property.

23.9 LITTERING

Littering is not permitted.

23.10 MOVEMENT AROUND THE SCHOOL

Learners must move quietly between classrooms and not make noise at any other times.

23.11 OUT OF BOUNDS

No learner is to be in any area of the school designated as out of bounds or dangerous.

23.12 OFFENSIVE OR ABUSIVE LANGUAGE

Offensive / abusive language is unacceptable and absolutely prohibited at all times.

23.13 ADDICTIVE SUBSTANCES

Smoking cigarettes, drinking alcohol or consuming any addictive substances or drugs while in school uniform, on or off the school premises is completely prohibited and will not be tolerated.



23.14 EATING AND CHEWING GUM

Eating during lessons is not permitted and is unacceptable. No food is to be eaten in the classrooms. Chewing gum is not acceptable at any time while in school uniform.

23.15 COMMUNICATION

Learners must deliver all letters addressed to their parents, guardian within stipulated time frames.

23.16 GAMBLING

No gambling of any kind is allowed on the school premises or in the residence.

23.17 BUNKING OF CLASSES AND FOOTBALL PRACTICE SESSIONS

Bunking of classes and football practice sessions completely prohibited.

23.18 CELL PHONES

23.18.1 No learner is allowed to carry or be in possession of a cell phone during week days either in the classroom, dining half, residence or any other place on the school premises, Monday to Friday.

23.18.2 All learners will hand-over their cell phones on Sunday evening and will receive them back on Friday afternoon.

23.19 WEAPONS

No learner must be in a possession of any weapon, handmade or otherwise. Possession of any weapon will be treated as a criminal offence.



23.20 LEAVING THE SCHOOL CAMPUS

Learners are not permitted to leave the school premises at any time without proof of permission from the school. Should a learner be found guilty of leaving the school premise without permission he will be expelled from the school with immediate effect .

23.21 RESIDENCE

Learners are responsible to keep their rooms tidy at all times. No clothes must be hung on windows. No learners are allowed to climb through or hang out of the windows at any time. Learners must not provoke passers-by.

23.22 PUBLIC DISPLAYS OF AFFECTION

No inappropriate language, touching, hugging or kissing is permitted.

23.23 COMMITMENT

Learners must commit fully to all activities of the school.



24 DISCIPLINARY SYSTEM

24.1 GRADING OF OFFENCES

Offences are graded according to the nature and degree of seriousness of the offences, of which Grade 4 offences are the most serious. These offences may also be reported to the police.

24.2 DISCIPLINARY PROCEDURES:

24.2.1 Grade 1 offence — written warning followed by a final written warning, then disciplinary hearing.

24.2.1.1 All grade 1 offences will be dealt with by staff members or RCL members concerned who must keep a written record of such offences and the disciplinary measure taken.

24.2.1.2 When a third Grade 1 offence occurs, the matter is referred to the HOD with the record of all three offences and a written warning will be issued. A signed copy will be kept on record.

24.2.1.3 If a particular offence recurs after disciplinary intervention an interview will be held with the HOD and staff member.

24.2.1.4 A final written warning will be issued.

24.2.1.5 A signed copy of acknowledgement will be kept on record.

24.2.1.6 The HOD will keep on record copies of all relevant documentation relating to offences and the disciplinary measures imposed and provide copies thereof to the learner's register teachers.

24.2.2 Grade 2 offence — a final written warning followed by a disciplinary hearing then a tribunal hearing.



- 24.2.2.1** All Grade 2 offences will immediately be referred to the HOD.
- 24.2.2.2** The staff member will arrange an interview with the learner.
- 24.2.2.3** A final written warning will be issued and disciplinary action will apply.
- 24.2.2.4** Signed copy of acknowledgement will be kept on record by HOD.
- 24.2.2.5** When a second Grade 2 offence occurs after a final written warning has been issued for the first offence, the HOD will refer the matter to the Disciplinary Committee for a hearing.
- 24.2.2.6** Parent/guardian will be informed within 5 days before the hearing.
- 24.2.2.7** Should the particular Grade 2 offence recur after the issuing of a final written warning and a disciplinary hearing has occurred, the Disciplinary Committee ("DC") will refer the matter to a tribunal hearing. Parent/guardian will be informed within 5 days before the tribunal sitting.
- 24.2.2.8** HOD will keep record of the proceedings.
- 24.2.3** Grade 3 offence — a disciplinary hearing or a tribunal hearing (depending on the severity of the particular offence)
 - 24.2.3.1** All Grade 3 offences will immediately be reported to the HOD.
 - 24.2.3.2** The HOD will refer the matter to the DC who will, depending on the severity of the offence, determine whether to convene a Disciplinary Hearing or a tribunal hearing.
 - 24.2.3.3** Parent/guardian will be informed within 5 days.



24.2.4 Grade 4 offence — offence immediately reported to South African Police Services (“**SAPS**”) and a tribunal hearing

24.2.4.1 All Grade 4 offences will be immediately reported to the HOD.

24.2.4.2 The HOD will refer the matter to the School Principal who will immediately file a report with the SAPS and convene a tribunal hearing.

24.2.4.3 The parent/guardian will be informed immediately of the offence and be advised in writing within a minimum of five days before the designated date that a hearing has been convened.

25 LIST OF OFFENCES PER GRADE OF OFFENCES

25.1 Grade 1 – Offence

25.1.1 Littering;

25.1.2 excessively noisy or unruly behaviour before school, during change-overs (periods), breaks and after school

25.1.3 eating, drinking or chewing gum during any contact time (class, assembly, breaks);

25.1.4 misconduct(misbehaviour) in assembly;

25.1.5 entering an out of bound area (where learners are not permitted to be), classroom or passage without permission;

25.1.6 loitering (roaming) in the passages, at the toilets or change rooms;

25.1.7 misconduct or poor sportsmanship during a match or extra-mural activity, school competition or league fixture;

25.1.8 failure to:

25.1.8.1 submit an absentee note or exit note when absent;

25.1.8.2 return a library book by due date, or pay the fine for overdue book or books;

25.1.8.3 to attend an extra mural , soccer activity's practice session without excusing himself;



- 25.1.8.4** attend duty class;
- 25.1.8.5** attend a compulsory activity as a spectator without submitting a written excuse letter from either the principal, teacher or headmaster prior to the event;
- 25.1.8.6** attend detention continual interference with another learner which causes minor physical or mental discomfort;
- 25.1.8.7** misconduct during detention;
- 25.1.8.8** minor infringements of uniform regulations: wearing of printed T-shirts; an incorrect jersey or tracksuit top as an outer garment; incorrect colour socks or belt; wearing jewellery;
- 25.1.8.9** failure to wear the correct full School uniform when in a public place, including the wearing of unauthorised items;
- 25.1.8.10** failure to wear the correct sports kit for a match or practice;
- 25.1.8.11** hitchhiking while in School uniform; disruptive behaviour in class;
- 25.1.8.12** spitting in public;
- 25.1.8.13** failure to:
 - 25.1.8.13.1 submit an absentee note or exit note when absent;
 - 25.1.8.13.2 return a library book by due date, or pay the fine for overdue book or books;
 - 25.1.8.13.3 to attend an extra mural , soccer activity's practice session without excusing himself *attend duty class;
 - 25.1.8.13.4 attend a compulsory activity as a spectator without submitting a written excuse letter from either the principal, teacher or headmaster prior to the event ;
 - 25.1.8.13.5 attend detention;
- 25.1.8.14** continual interference with another learner which causes minor physical or mental discomfort;
- 25.1.8.15** misconduct during detention;
- 25.1.8.16** minor infringements of uniform regulations: wearing of printed T-shirts; an incorrect jersey or tracksuit top as an outer garment; incorrect colour socks or belt;wearing jewellery;
- 25.1.8.17** failure to wear the correct full School uniform when in a public place, including the wearing of unauthorised items;
- 25.1.8.18** failure to wear the correct sports kit for a match or practice;
- 25.1.8.19** hitchhiking while in School uniform;





- 25.1.8.20** disruptive behaviour in class;
- 25.1.8.21** spitting in public;
- 25.1.8.22** failure to:
 - 25.1.8.22.1 do classwork set and submit homework
 - 25.1.8.22.2 bring required textbooks notes, stationary, etc
- 25.1.8.23** hand work in on time
 - 25.1.8.23.1 copying another learner's classwork or homework
 - 25.1.8.23.2 defacing School property;
 - 25.1.8.23.3 reporting late for class, relief, or to the exclusion room;
 - 25.1.8.23.4 use of offensive material to cover books or files;
 - 25.1.8.23.5 possession and use of a cell phone, computer game, ipod etc;
 - 25.1.8.23.6 arriving late for School without an excuse note after school holidays, weekends out, long weekends.

25.2 Grade 2 Offence

- 25.2.1** Vandalism;
- 25.2.2** interfering with another person's possessions or property without the owner's consent;
- 25.2.3** damaging another person's possessions or property as a result of interfering or using said possession or property without the owner's consent;
- 25.2.4** racism: remarks or insults;
- 25.2.5** forgery: altering of official documents eg medical certificates and reports and the fraudulent use thereof;
- 25.2.6** intimidation by verbal or physical threat to harm the person or his property (bullying);
- 25.2.7** wearing, lying, or using obscene gestures verbal or non- verbal abuse;
- 25.2.8** disrespect or insolence;
- 25.2.9** insubordination — ignoring or failing to carry out a specific instruction including failure to do work or punishment set or failure to report to the subject teacher with this work or punishment as stipulated;
- 25.2.10** fighting, common assault or attempted assault;
- 25.2.11** public disturbance (calling the people that walk in the street through the windows) and public indecency;



- 25.2.12** gambling;
- 25.2.13** failure to attend detention without prior submission of a written excuse or note;
- 25.2.14** unacceptable hair styles including colouring and bleaching;
- 25.2.15** display of visible tattoos;
- 25.2.16** using a cell phone as a means of communication during the week;
- 25.2.17** cheating, attempting to cheat, or having forbidden material or information in a test venue during controlled testing (class tests, term tests, internal and external exams). This includes any form of communication, verbal or non- verbal, with another learner copying of computer;
- 25.2.18** exercises, projects or any;
- 25.2.19** other work intended for the year mark;
- 25.2.20** truancy from any contact time possession or use of public disturbance (calling the people that walk through the windows) the public indecency;
- 25.2.21** failure to attend detention without prior submission or a written excuse or note;
- 25.2.22** unacceptable hair styles including colouring and bleaching;
- 25.2.23** display of visible tattoos;
- 25.2.24** using a cell phone as a means of communication during the week;
- 25.2.25** cheating, attempting to cheat, or having forbidden material or information in a test venue during controlled testing (class tests, term tests, internal and external exams). This includes any form of communication, verbal or non- verbal, with another learner copying of computer exercises, projects or any other work intended for the year mark;
- 25.2.26** truancy from any contact time;
- 25.2.27** possession or use of fire crackers;
- 25.2.28** failure to attend an extra-mural activity fixture or function as a participant or official;
- 25.2.29** any action which brings the School's name into disrepute;
- 25.2.30** possession of offensive material, excluding pornographic material;
- 25.2.31** tampering with safety and other equipment on School or hostel premises;
- 25.2.32** unreasonable repetition of a Grade 1 offence.

25.3 Grade 3 Offence

- 25.3.1** possession of weapons that can cause physical injury (knives, scissors, etc);



- 25.3.2** entering the School premises or hostel while under the influence of alcohol or drugs and while wearing the school uniform;
- 25.3.3** possession, copying, distribution, use, or displaying of pornographic material;
- 25.3.4** assault with the intent to do grievous bodily harm;
- 25.3.5** truancy from School or leaving School grounds without the necessary permission jumping over the school walls during school and weekends;
- 25.3.6** taking part in any form of illegal strike action, campaign on School premises;
- 25.3.7** any learner who, in or outside the buildings, or on or off the premises of the School, whilst under the control of the School authorities, intentionally conducts himself in a manner which is or could be seriously detrimental to the maintenance of order or discipline at the school;
- 25.3.8** violating the rights of other learners to receive education by disrupting classes, preventing other learners from attending classes, preventing teachers from providing teaching, or in any other manner;
- 25.3.9** violating the rights of the teacher to carry out his or her tasks, to the detriment of the school, the staff, the teacher, or fellow learners;
- 25.3.10** reckless or negligent driving whether in school uniform or not, and whether on the school property or not unreasonable repetition of a Grade 2 offence.

25.4 Grade 4 Offence

- 25.4.1** use of weapons that cause physical injury (knives, etc) ;
- 25.4.2** possession or use of a firearm, firearm magazine, ammunition , dangerous or lethal weapon;
- 25.4.3** possession, using and or dealing in drugs, or alcohol, or any other intoxicating substance;
- 25.4.4** poisoning, or attempting to poison another person;
- 25.4.5** theft, robbery, breaking and entering malicious damage or injury to property of school, staff members, fellow learners or any other person or body;
- 25.4.6** rape, attempted rape, or indecent assault;
- 25.4.7** physical assault that results in bodily harm;
- 25.4.8** sedition or inciting any form of illegal strike action or meeting or campaign on school premises;
- 25.4.9** any offence punishable under common law.