

**Diepsloot Transnet EVP and SEDA**

**Subject: Diepsloot SMME's Market Access Training**

<b>Item</b>	<b>Item name</b>	<b>Discussion/Action required</b>	<b>Time frame</b>	<b>Person responsible</b>
1.	SMME's Assessment	<p>Diepsloot SMME's will be split into two groups                      Each group will consist of nine entrepreneurs                      The SMME's assessment will take place in two sessions                      The first group assessment will take place on the first day of assessment                      The second group assessment will take place on the second day of assessment</p>	<p>1<sup>st</sup> Session 30 October 2013                      2<sup>nd</sup> Session 1 November 2013</p>	SEDA Assessors
2.	SEDA Database Registration	<p>All SMME's will be registered on the SEDA Database:                      1<sup>st</sup> Group Registration</p>	<p>30 October 2013 (9H00-12H00)                      1 November 2013 (9H00-12H00)</p>	SEDA Assessors
3.	Training	<p>2<sup>nd</sup> Group Registration                      All SMME's will received Market Access Training                      SEDA will conduct a five day training session                      Training will be conducted by SEDA                      Training will take place at SEDA                      Morning tea and lunch will be provided                      Learning material will be provided by SEDA</p>	<p>18 – 22 November 2013 (9H30-16H00)</p>	SEDA Trainers
4.	Certification	<p>All candidate will be given certificate at the end of Market Access Training                      The Certificates will carry both logos of SEDA and Transnet Volunteers for Villages</p>	<p>22 November 2013</p>	SEDA and Transnet
5.	Mentorship	<p>After training SEDA will provide mentorship</p>	<p>Post Training</p>	

